**SQA Candidate Application Form**

Suite 4 Melisa House, 3 Brand Place, Glasgow, G51 1DR

# Tel: 0141 552 4434 Email: **Qualification@lifelink.org.uk**

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| **Guidance for applicants** |
| **You must complete the application form in full and include all information you want us to consider or be aware of when assessing the suitability of your application. We will not contact you if the information we need is missing, illegible, unclear or not fully explained/referenced. Continuation pages are provided at the end of the form for any additional information you wish us to review.****Information you supply will be treated in confidence and used only for the purpose intended.** **No applicant will be unfairly discriminated against. We are particularly alert to eliminating discrimination on the grounds of age, cultural/religious/political belief, disability, ethnicity, gender, race, relationship status, sexual orientation.**  |
| **PERSONAL DETAILS** |
| **Forename:** | **Surname:** |
| **Known as** *(if different)***:** |
| **Address:** |
| **Postcode:** | **Contact tel:** |
| **Email\*:** |
| **\*Our normal contact method is by email** unless you state a different requirement here: |

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| **Qualifications Achieved** (if necessary please provide information and references regarding equivalency on continuation sheets at pages 7 – 10) |
| **Subject / Course** | **School / College / University / FE Institution name** | **Type of qualification (eg GCSE, Higher, PGDip, MSc etc)** | **Date achieved** | **Grade achieved** |
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| **Qualifications currently studying or working towards** |
| **Subject / Course** | **Type of qualification (eg GCSE, Higher, PGDip, MSc etc)** | **Date anticipated** | **Grade anticipated** |
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| What are your current skills and experience to the role of Youth Counsellor? |
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| How would you use this qualification to help you grow as a Youth Counsellor? |
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| Can you tell us how you plan to manage the commitments of training, work and home life? |
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| **Disability** |
| Do you have a disability? | Yes |  | No |  |
| Please specify any requirements that will assist you if attending for interview: |
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| **Data protection statement** |
| All of the information collected in this form is necessary and relevant to the course you have applied for. We will use the information provided by you on this form, application purposes only. Lifelink will treat all personal information with the utmost confidentiality and in line with current data protection legislation. We rely on the lawful basis of The Data Protection Act (2018) and the GDPR (EU) 2016/679 to process the information provided by you in this form.Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your student status and in relation to any legal challenge which may be made regarding our recruitment practices.For more information on how we use the information you have provided, please see our statement on data protection arrangements for applicants which can be found on our website at [www.lifelink.org.uk/get-involved/work-with-us/](http://www.lifelink.org.uk/get-involved/work-with-us/)  |

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| **Candidate Signature** |  | **Date** |  |

**Please now return your completed application to** **Qualification@lifelink.org.uk**